



HOW TO...

# Apply for a Garage

INCLUDING APPLICATION FORM

TRANSFORMING HOMES, LIVES AND NEIGHBOURHOODS



## How do I apply for a garage?

Trent & Dove Housing owns various garage sites across East Staffordshire. To be eligible for a garage you do not need to be a tenant, ANYONE can apply to rent a garage.

If you are interested in renting a garage the rent will vary depending on whether you are a tenant. Non Trent & Dove tenants will pay a commercial rent, which is subject to VAT, whereas tenants are not obliged to pay VAT.

### **How do I apply for a garage?**

Applying for a garage is easy, simply complete the attached form indicating the sites you are interested in.

There may be a waiting list for certain areas so applications will be treated in date order, and priority will be given to disabled applicants with an adapted car.

### **How do I pay my rent?**

You will be issued with an All Pay Garage payment card, payments can then be made at various outlets indicating PayPoint, Payzone or Post Office signs.

OR

A direct debit can be set up for regular payments to be made.





### **How will the garage rent be calculated?**

Garages are let on a weekly basis with the tenancy beginning on the Monday after the acceptance of the offer.

### **What can I use the garage for?**

The garage's sole purpose is to house a motor vehicle. You should not use the garage for storage of items or for any other purpose that may cause nuisance or annoyance to neighbours or that may be a fire hazard.





# Garage Application Form

## Applicant's Details

Name

Address

Post Code

Tel No.

Mobile No.

Date of Birth

## Vehicle Details

Do you have an adapted car for disabled used?

Yes  No

Please detail below the information about the vehicle you wish to park in the garage:

Make of car (eg Ford, Vauxhall, Peugeot)

Model of car (eg Fiesta, Astra)

Registration Number of car

Please note if you change your vehicle you must inform us of the new details.

### OFFICE USE ONLY

Date Application Received

Tenant / Non Tenant

Disabled applicant:  Yes  No

Are you a tenant of Trent & Dove Housing?

Yes  No

Are you registered disabled?

Yes  No

If you are registered disabled, what is your registration number?

**Please indicate overleaf the areas you would like to be considered for a garage at.**

**Note: The garages (approximate internal dimensions 17ft x 9ft) are let on a weekly tenancy.**

## Declaration

I would like my application to be considered for a garage, the information I have supplied has been true and I will abide by Trent & Dove Housing's conditions for a garage tenancy.

Signature

Date

## Garage Sites

**I would like to be considered for a garage at:**

(Please give as much information detailing your areas of interest)

### WINSHILL

- Adelaide Cres
- Bladon Street
- Buckingham Ct
- Brough Road
- Calgary Cres
- Dunedin Cres
- Edmonton Pl
- Hawfield Lane
- Kingston Road
- Melbourne Ave
- Perth Close
- Queensland Cr
- Sales Lane
- Salisbury Ave
- Vancouver Dr

### WATERSIDE

- Cumberland Rd
- Essex Road
- Ferry Street
- Ford Street
- Long Street
- Short Street

### EDGEHILL

- Cherrytree Rd
- Rear Hampden Hse
- Laburnum Road
- Lime Grove
- Manor Cres
- Pinewood Road
- Sycamore Road
- Yewtree Cres

### UTTOXETER TOWN & RURAL TOWN

- Ash Close
- Bentley Close
- Byrds Lane
- Clarkes Close
- Davies Drive
- St John's Square
- Harvey Place
- Heath House
- Holly Road
- Lightfoot Road
- Mosley Drive
- Park Street
- Pennycroft Road
- Princess Road
- Redfern Road
- Stone Road
- West Way

### RURAL

- Swan Lane  
(Abbots Bromley)
- Jubilee Square  
(Mayfield)
- The Blythe  
(Kingstone)
- Abbey Road / Mill St  
(Rocester)
- Riversfield Drive  
(Rocester)

### BURTON UPON TRENT

- Shobnall Close
- Grange Close
- Anglesey Road
- Cambridge Street
- Aviation Lane
- Addie Road
- Osborne Court

### BARTON UNDER NEEDWOOD

- Palmer Close
- Radhurst Rise
- St Lukes Road

### ROLLESTON ON DOVE

- Beacon Drive
- Elizabeth Avenue

### TUTBURY

- Hillside
- Holts Lane
- Needwood Court

### DRAYCOTT IN THE CLAY

- Pipehay Lane

### NEWBOROUGH

- Elton Close

### ANSLOW

- Beam Hill Road

### BRANSTON

- Cotswold Road

### YOXALL

- Hadley Street

### STRETTON

- Almond Court
- Claymills Road
- Priorylands
- St Marys Drive
- The Green

### HORNINGLOW

- Shakespeare Road
- Shakespeare Road (off)
- Wordsworth Close
- Masefield Crescent
- Meredith Close
- Northfield Road
- Rowton Street
- St Andrews Drive
- St Lukes Road
- St Chads Road
- St Judes Close
- St Chads Close
- St Modwens Close
- Saints Estate

If you would like information in another language or format, please ask us

यदि आपको सूचना किसी अन्य भाषा या अन्य रूप में चाहिये तो कृपया हमसे कहे - *Hindi*

اگر این اطلاعات را به زبانی دیگر و یا در فرمتی دیگر میخواهید لطفاً از ما درخواست کنید - *Farsi*

اگر آپ کو معلومات کسی دیگر زبان یا دیگر شکل میں درکار ہوں تو برائے ہم یہ سہ سے پوچھیے۔ - *Urdu*

Jeżeli chcieliby Państwo uzyskać informacje w innym języku lub w innym formacie, prosimy dać nam znać. - *Polish*

ئەگەر زانیاریت بە زمانیکی کە یا بە فۆرمیکی کە دەوی نەکیابە داوامان لێ یی - *Kurdish*

## OTHER LEAFLETS AVAILABLE

How to Terminate your Tenancy

How to Deal with Anti-social behaviour or Nuisance

A Guide to Making Alterations & Improvements

A Guide to Annual Safety Checks & Service Programme

A Guide to Keeping Pets in your Home

A Guide to Aids and Adaptations in Your Home

How to Pay your Rent

A Guide to Making Compliments Comments & Complaints

A Guide to Reporting a Repair

A Guide to Becoming Involved

A Guide to Customer Standards

Welcome to Trent & Dove Housing

A Guide to Finding a Home

For more information on any aspect of our service,  
please contact Trent & Dove Housing at:

Trinity Square, Horninglow Street,  
Burton upon Trent,  
Staffordshire, DE14 1BL.  
Tel: 01283 528528

11 Bradley Street, Uttoxeter,  
Staffordshire, ST14 7QA.  
Tel: 01889 561870

Or by email: [enquiries@trentanddove.org](mailto:enquiries@trentanddove.org)

