

# Mutual Exchange

...and what it means for me

**Lower bills?**

**New  
community?**

**Move closer  
to family and  
friends?**

**Different type  
of property?**

**Fresh start?**

**&Trent  
Dove**  
Transforming Homes,  
Lives & Communities



# Mutual Exchange

## ...and what it means for me



A Mutual Exchange is where two or more tenants who are in Social Housing accommodation can swap tenancies. This is a way of moving without waiting on long transfer or application lists.

You can swap with:

- Another tenant from Trent & Dove Housing;
- Another council tenant or;
- Housing Association tenant.

Customers must find a swap partner themselves. Both parties must agree that they would like to put in an application to exchange tenancies. You must NOT move until we tell you that you can.



### What are my responsibilities?

You will need to be happy with the condition of the property you are looking to move into as you are swapping tenancies and tenancy agreements. Make sure you are happy with how the property looks, you need to think of things like:

- What security of tenure do I currently have and will I be losing any security?
- Is the swap home clean and well maintained?
- Is there rubbish in the garden?
- Is there any damage?
- Can I afford it?

## What are Trent & Dove's responsibilities?

We will look at your right to exchange and other legalities. You can expect us to:

- Check if there is any enforcement action against either of the exchange homes.
- Ensure both homes are the right size for all parties wishing to exchange.
- Carry out gas and electrical checks on our properties prior to your move.

This ensures compliance and your continued safety.

You will be kept up to date throughout the process and informed if you cannot exchange.

## There are some other things you also need to have done

- Make sure you do not owe us money or (that your swap partner does not owe money to their landlord).
- You are not in breach of your tenancy conditions including anti-social behaviour and that your own home is in a clean and well maintained condition.



## What do I need to consider?

### Exchanges are not guaranteed

Any party can decide against the exchange up until the exchange documents are signed. It can be disappointing when this happens however Trent & Dove Housing does not have any control over this.

### Some repairs are your responsibility

Trent & Dove will continue to carry out wear and tear repairs as usual, however we will not be responsible for the condition of the premises you move into. When you exchange, anything that is classed as a tenant's liability, you will become responsible for in your new home. Examples of things that tenants are responsible for are:

- Showers
- Curtains, carpets or laminate flooring
- Patios or decking
- Fencing & sheds
- Doors
- Moving costs



Trent & Dove Housing will recharge you for any repairs that are as a result of damage and for this reason we recommend that you carry out another visit to your exchange home close to your exchange date to ensure that you are still happy to continue.

### The security of your tenure

If your tenancy security is different or you have any doubts or questions talk to your Housing Officer and they will help you.

Visit [www.homeswapper.co.uk](http://www.homeswapper.co.uk) for more information, including details on how to write a great advert for your home.

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